



CSIA NATIONAL REFUND & TRANSFER POLICY

Refunds and transfers must be requested in writing via email, fax or regular post. Please allow 2 business days for your request to be processed.

This policy applies exclusively to CSIA National programs. For regional programs, please contact your region for all details.

For late cancellations, the following penalties will be applied:

- Within 2 weeks (14 days) of the start of the program: 75% of the registration fee will be refunded.
- Within 3 days (72 hours) of the start of the program or on the day of the start of the program: 50% of the registration fee will be refunded.
- No-show: No refund.

For late transfers, the following penalties will be applied:

- Within 2 weeks (14 days) of the start of the program: \$50 penalty for multi-days programs and \$20 for single day programs.
- Within 3 days (72 hours) of the start of the program: 50% of the registration fee.

Transfers are possible only towards a program of equal cost, within the same season. If no transfer is possible, the refund policy will automatically apply.

Refunds and transfers requested for medical reasons will be evaluated on a case-by-case basis and must be supported by a medical note.

The CSIA reserves the right to cancel any program without prior notice, and will not be responsible for any expenses incurred by the participant. In that event, registration fees will be refunded in full.

All CSIA programs have a limited number of spaces available and can fill up before the registration deadline. In that event, the CSIA reserves the right to refuse participants and to put them on a waiting list.



Canadian Ski Instructors' Alliance
Alliance des moniteurs de ski du Canada

Transfer and Refund Request Form

Member number : _____

First name: _____

Last name: _____

Date of birth: _____

Phone: _____

E-mail: _____

Transfer

Refund

Course registered to: _____

Location: _____ *Course Date:* _____

Transferring to: _____

Location: _____ *Course Date:* _____

Reason (Please provide a valid medical note, if applicable)

I hereby declare having read the transfer and refund policy and understand and accept the terms and conditions outlined.

Signature:

CSIA - AMSC – 401 - 8615 boulevard Saint-Laurent, Montréal (Québec) H2P 2M9

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